

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 07770 634901 Email: clerk@withycombepc.co.uk
Chair: Richard Barnham

31st May 2026

Dear Councillor

You are hereby summoned to attend an extra ordinary meeting of Withycombe Parish Council on Wednesday **3rd June 2026** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Cllr Richard Barnham
Chairman

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

AGENDA

- 1. To receive apologies.**
- 2. To receive declarations of interest from Councillors and Dispensations.**
- 3. To agree minutes from meeting held on 20th May 2026.**
- 4. Updates/matters arising from last meeting (if not already covered by an agenda item).**
- 5. To discuss the location of additional road markings and signage throughout the parish – Slow markings on road, pedestrians in road signs and please drive carefully through village signs.**
- 6. To receive the internal auditors report.**
- 7. Annual Governance & Accountability Return 2025-26**
 - 7.1 To confirm that the Council wishes itself as exempt from the limited assurance review as it has income/expenditure of less than £25,000 for 2025-26**

- 7.2 To approve Section 1 Annual Governance Return 2025-26
- 7.3 To approve Section 2 Final Statement of Accounts 2025-26
- 8. **Date of next meeting and agenda items**