

# WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY  
Tel: 01643 703514 Email: clerk@withycombepc.co.uk  
Chair: Richard Barnham

10<sup>th</sup> January 2026

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Wednesday 14th January 2026 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle  
Clerk to the Council

## THE PUBLIC AND PRESS ARE INVITED TO ATTEND THE MEETING

### PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

**The public forum will be 15 minutes maximum**

### AGENDA

1. **Apologies**
2. **Declaration of Interests & Dispensation**
3. **To accept resignation from Cllr Huish**
4. **To approve the minutes of the following meetings:**  
Meeting held 3rd November 2025.  
Extra ordinary meeting held 19<sup>th</sup> November 2025
5. **Updates/matters arising from last meeting (if not already covered by an agenda item)**
6. **Finances**  
Bank Reconciliation up to 31<sup>st</sup> December 2025 (attached)  
Income and Expenditure up to 31<sup>st</sup> December 2025 (attached)
7. **To approve the following accounts for payment:**

ISOK Design – Web Hosting and domain renewal for website	£140.35
Rapid House (payroll services)	£24.00

Clerks Salary & Expenses (Oct-Dec)	£956.86
HMRC (Tax on Salary)	£224.00

To note the direct debit payment to Information Commissioners Office - £47.00

**8. Draft Budget 2026-27**

To agree the budget and precept for 2026-27 (paper to follow)

**9. Highway Updates**

**10. Somerset Association of Local Councils**

To agree Clerks attendance on the Annual Governance Statement 25/26 training - £25pp

**11. Reports from Somerset Council (Cllr Strom)**

**12. Date of next meeting and agenda items**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Wednesday 4th March 2026 should be with the Clerk at least 14 days before the meeting.

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk  
**Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: clerk@withycombeco.uk**