

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY

Tel: 01643 703514 Email: clerk@withycombepc.co.uk

Chair: Richard Barnham

5th September 2025

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 8th September 2025 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THE MEETING

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

AGENDA

1. **Apologies**
2. **Declaration of Interests & Dispensation**
3. **To approve the minutes/notes of the following meetings:**
Meeting held 7th July 2025.
4. **Updates/matters arising from last meeting (if not already covered by an agenda item)**
5. **Reports from Somerset Council Councillor**
6. **Planning Matters inc applications/decisions**
Exmoor National Park planning event – 16th September 2025
Buck hill bungalows landscaping
7. **To discuss current Highway Matters**
 - Culvert repairs – Lower Street
 - H bar, Lower Street
 - 20 mph speed limit
 - Highways sub-group meeting – 12th September 2025

8. Finances

Bank Reconciliation & Income & Expenditure up to 31st August 2025

9. To approve the following accounts for payment:

Sloane & Co – Memorial Bench	£
MHPF Lease	£1.00

10. Provision of Bins/Dog Bins

11. Date of next meeting and agenda items

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 3rd November 2025 should be with the Clerk at least 14 days before the meeting.

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: clerk@withycombepc.co.uk