

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: clerk@withycombepc.co.uk
Chair: Richard Barnham

4th September 2024

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 9th September 2024 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle
Clerk to the Council

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THE MEETING

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

AGENDA

1. **Apologies**
2. **Declaration of Interests & Dispensation**
3. **To approve the minutes of the following meetings:**
Meeting held 8th July 2024.
4. **Updates/matters arising from last meeting (if not already covered by an agenda item)**
5. **Reports from Somerset Council Councillors**
6. **Policing Matters**
7. **Planning**
8. **To discuss current Highway Matters**
Update on Higher Rodhuish Rd
Enhanced Highway Maintenance Pilot

9. Finances

Bank Reconciliation up to 31st August 2024
Income and Expenditure up to 31st August 2024

10. To approve the following accounts for payment:

SALC – annual subscription	£82.92
Clerks salary & expenses (Quarter 2 July-September)	£1,502.43
Rapid House Payroll Quarter 2	£20.00

Urgent payments already made:

MHPF annual lease payments	£1.00
----------------------------	-------

Income received

CAF (Donation)	£100.00
----------------	---------

11. Adoption of new Financial Regulations

12. Updated Bank Signatories

13. Review of Risk Assessment & Management

14. Play Area/Community Area

15. Update from July LCN meeting

16. Update from West Somerset Flood Group

17. Date of next meeting and agenda items

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 4th November 2024 should be with the Clerk at least 14 days before the meeting.

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk
Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: clerk@withycombepc.co.uk