

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: clerk@withycombepc.co.uk
Chair: Mrs Kerrie Thorne

6th September 2023

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 11th September 2023** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle
Clerk to the Council

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

AGENDA

- 1. Apologies**
- 2. Receive declarations of interest from Councillors**
- 3. To approve the minutes of the following meetings:**
 - 3.1 Meeting held 3rd July 2023
- 4. Reports from Somerset Council Councillors**
- 5. Housing – Local Connection Clause**
Update on request to Magna to instate a local connection clause to properties in Withycombe
- 6. Updates/actions from last meeting.**
- 7. To receive an update from the Minehead & Watchet LCN meeting held on 13th July at Crowcombe.**

8. Finances

- 8.1 Bank Reconciliation up to 31 August 2023 *to follow*
8.2 Income and Expenditure against budget up to 31 August 2023 *to follow*

9. To approve the following accounts for payment:

S Rawle (Clerks Salary July – September)	£1069.32
S Rawle (Expenses July-September) <i>(includes re-imburement for Land Registry Check & laminator for office)</i>	£109.97
HMRC Clerks Tax	£267.33

To note urgent payments already made:

P Lindstrand – Grounds maintenance 5 visits	£225.00
Active Signs (Play Area Signage)	£38.28
MHPF (Tithole Orchard Rent)	£1.00

10. Play Area/Community Area Updates

- Wildflower Planting
To approve Play Area Risk Assessment *to follow*
To agree for Clerk to attend SALC Play Area Inspection Training on 9th October

11. Parking opposite Memorial Hall

12. Rodhuish Parking

13. Trees on Withycombe Hill

14. Items for Next Meeting – Monday 6th November

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 6th November 2023 should be with the Clerk at least 14 days before the meeting. The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: clerk@withycombepc.co.uk

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING