

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY

Tel: 01643 703514 Email: clerk@withycombepc.co.uk

Chair: Mrs Kerrie Thorne

1st March 2023

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 6th March 2023** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Withycombe Parish.

Please note that Members of the public cannot take part in the meeting, except by special invitation of the Chairman.

AGENDA

1. Apologies
2. Receive declarations of interest from Cllrs on an agenda items
3. To approve the minutes of the meeting held on the 9th January 2023
4. Reports from County & District Cllrs if available
5. Actions and on-going matters from previous meetings
6. Planning Applications – none received

To note:

Little Acres, Brendon Hill – Appeal under S78, additional representations to be made by 22/3/2023

7. Bank Reconciliation up to 28th February 2023
8. Budget Monitoring up to 28th February 2023

9. Finances

10. To note income received:

Donation from Charities Aid Foundation (CAF)	£50.00
HMRC (VAT)	£5522.53

12. To approve the following accounts for payment:

SRawle (Clerks Net Salary+Expenses) Jan-March	£390.30
HMRC tax on Clerks salary	£434.28
SRawle – Re-imburement of materials from TPerkins for Barn Wall	£377.74
SRawle – Re-imburement of Soil from CRS for Play Area	£214.16
Memorial Hall – Hall Hire 2022/23	£80.00

13. Play Area/Amenity Update

- Installation Update
- Path Surfacing
- Trees & Hedges
- Wildflower Meadow

14. Funding Update

15. Car Park Entrance Update

16. Appointment of Internal Auditor

17. Adoption of New Somerset Code of Conduct

17. Dog Waste Bin

18. Withycombe Hill

19. Parish Assembly – to agree dates and invites

20. Highway & ROW Updates & reports

21. Items for next Meeting

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 15 May 2023 should be with the Clerk at least 14 days before the meeting. The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: clerk@withycombepc.co.uk

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE MEETING