

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com
Chairman: Mrs Kerrie Thorne

31 August 2022

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of Withycombe Parish Council on Monday **5th September 2022** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle
Clerk to the Council

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

Please note that Members of the public cannot take part in the meeting, except by special invitation of the Chairman

AGENDA

1. **Apologies**
2. **Receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Meeting held 25th July 2022
4. **Election of Vice Chair**
5. **Reports from County & District Councillors**
6. **Planning Matters**

Applications Received:
Application 6/41/22/01 – Land to the north of Fernbank, Sandrocks Lane, Withycombe, TA24 6QN
Proposed erection of double garage and workshop to be used in conjunction with Fernbank.
7. **Finances**
 - 7.1 Bank Reconciliation up to 31 August 2022 – to approve
 - 7.2 Income & Expenditure up to 31 August 2022 – to note

7.3 To approve the following accounts for payment:

7.3.1 S Rawle (Clerk) Salary + Home Allowance + Expenses (July - Sept 2022) £769.98

To ratify payments already made:

P Lindstrand – Grounds Maintenance Community Area (5 visits)	£170.00
Darrens Den - play equipment installation	£14,275.10
Darrens Den – fencing and drainage	£2,075.00
MHPF – annual lease charge	£1.00

To note income received:

Lottery Grant (play area)	£7,500.00
Somerset Community Foundation Grant (play area)	£2,500.00
VAT reclaim for 2021/22	£476.15
Fete	£1945.00
Donation from M G Nicholls Play area	£25.00
Donation from D Goddard Play area	£50.00
Donation from C&D Halsey Play area	£25.00
Total:	£12,521.15

8. Withycombe Fete Fundraiser - Update

9. Titholes Play Area/Community Area

- 9.1 Update on installation
- 9.2 Waste Bin
- 9.3 Signage
- 9.4 Benches

10. Update on provision of Dog Bins

11. Withycombe Hill update

12. Highway updates

13. Rights of Way updates

14. Update on village assets

15. Free Trees Offer from SW&T

16. Clerks Vacancy

17. Items for the next Meeting

All

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 5th December 2022 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING