

# WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY

Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Steven Hansford

---

2nd March 2022

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of Withycombe Parish Council on Monday **7<sup>th</sup> March 2022** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

## PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

**The public forum will be 15 minutes maximum**

## AGENDA

1. **Apologies**
2. **Receive declarations of interest from Councillors**
3. **Co-option of new Cllr**
4. **To approve the minutes of the following meetings:**
  - 4.1 Meeting held 10<sup>th</sup> January 2022
5. **Reports from County & District Councillors**
6. **Planning Matters**

Applications Received/Approved  
3/41/17/003 – Variation of condition of application – Titholes Orchard, Withycombe  
REFUSED
7. **Finances**
  - 7.1 Bank Reconciliation up to 28 February 2022 – to approve
  - 7.2 Income & Expenditure up to 28 February 2022 – to note

### **7.3 To approve the following accounts for payment:**

|   |               |
|---|---------------|
| 7.3.1 S Rawle (Clerk) Salary + Home Allowance + Expenses (Jan-March 2022)     | £932.39       |
| <i>Clerks expensed includes reimbursement for the following payment:-</i>     |               |
| <i>P Lindstrand (Titholes grounds maintenance &amp; footpath improvement)</i> | <i>£86.88</i> |
| <i>DHF Products (Aluminium Car Park sign)</i>                                 | <i>£47.63</i> |
| <br>Withycombe Memorial Hall (Hall Hire)                                      | <br>£60.00    |

### **To ratify payments already made:**

|  |         |
|--|---------|
| Amicus Law – Titholes Lease land registry work | £278.20 |
|--|---------|

- |  |              |
|--|--------------|
| <b>8. Titholes Update</b>                            | <b>Clerk</b> |
| • Playground Quotes Update                           |              |
| • Other  |              |
| <b>9. Village Assets – Benches &amp; Beech Trees</b> | <b>All</b>   |
| <b>10. Parish Assembly</b>                           | <b>Clerk</b> |
| <b>11. May Town &amp; Parish Elections Update</b>    | <b>Clerk</b> |
| <b>12. Items for the next Meeting</b>                | <b>All</b>   |

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 23<sup>rd</sup> May 2022 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

**THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING**