

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY

Tel: 01643 703514 Email: sam.rawle60@gmail.com

4th December 2021

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on Friday **10th December 2021** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

AGENDA

- 1. Apologies**
- 2. Receive declarations of interest from Councillors**
- 3. To approve the minutes of the following meetings:**
 - 3.1 Meeting held 6th September 2021
- 4. Reports from County and District Councillors if any**
- 5. Planning Matters**

Applications Received/Approved
6/41/21/104 – Proposed conversion of ground floor workshop to ancillary sleeping accommodation (resubmission of refused application 6/41/21/103). Greenland, RODHUISH, MINEHEAD, TA24 6QS
GRANTED subject to conditions.
- 6. Finances**
 - 6.1 Bank Reconciliation up to 30 November 2021
 - 6.2 Income and Expenditure up to 30 November 2021
 - 6.3 To approve the following accounts for payment:
 - 6.3.1 S Rawle (Clerk) Salary + Home Allowance + Expenses (Sep-Dec 2020) £965.92

Clerks expensed includes reimbursement for the following payments:-

P Lindstrand (Titholes Maintenance 5 visits)	£150.00
Amazon (Difibrillator Headtorch)	£16.14
MHPF (Titholes Rent)	£1.00
6.3.2 Donation for Christmas Tree (Memorial Hall)	???
6.4 To note issuing of the following Direct Debit	
6.4.1 ICO Data Registration Renewal	£35.00
7. Budget/Precept 2022/21	Clerk
8. Titholes Update	Clerk
<ul style="list-style-type: none"> • Playground Quotes • Signage • Other 	
9. Ellicombe to Dunster Steep Cycle Path	SC
10. Parish Council Vacancies	All
11. Defibrillator – to report any updates	All
12. Highways Updates – to report any updates	All
13. Agree Meeting dates for 2022	Clerk
Provisional - 7 th March/23 rd May/5 th Sept/5 th December	
14. Items for the next Meeting	All

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 7th March 2022 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING