

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

1st September 2021

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 6th September 2021** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle
Clerk to the Council

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

AGENDA

- 1. Election of Chairman**
- 2. Apologies**
- 3. Receive declarations of interest from Councillors**
- 4. To accept the resignations of Cllr D Tilley & Cllr S Kluzova**
- 5. To approve the minutes of the following meetings:**
 - 5.1 Extraordinary Meeting held 23rd June 2021
- 6. Matters arising from the minutes/previous meeting.**

Greenlands Lane – to be discussed at Item 11
- 7. Reports from County and District Councillors**
- 8. Planning Matters**
 - 8.1 Applications received – None**
 - 8.2 Applications approved – None**

8.3 Applications refused – 6/41/21/103 - Greenlands, Greenlands Lane, Rodhuish – Proposed enlargement of 1st floor hobbies room dormer window and conversion of ground floor workshop into ancillary sleeping accommodation – REFUSED

9. Finances

9.1 Bank Reconciliation up to 30 September 2021 – to approve

9.2 Income & Expenditure up to 30 September – to note

9.3 To ratify the following payments already made:

Risdon Hosegood (professional advice, Titholes)	£327.00
Amicus Law (lease registration)	£75.00

9.4 To approve the following accounts for payment:

Somerset Association of Local Councils Annual Subscription	£80.18
Active Signs	£35.81
Clerks Salary & Expenses & Home Allowance	£985.00

(Clerks payment includes re-imburement of payments made to CJAdams, P Lindstrand & Titholes signage)

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|---|--------------|
| 10. Nat West – Bank Signatories & Online Banking | Clerk |
| 11. Titholes Update | All |
| <ul style="list-style-type: none">• Use of Carpark by Tregenna Properties• Play Equipment Update• Grounds Maintenance – approve preferred quotation• Other updates | |
| 12. Highways Updates | All |
| 13. Parish Council Vacancies & Co-option | Clerk |
| 14. Items for the next Meeting | All |

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 6th December 2021 should be with the Clerk at least 14 days before the meeting. The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk
Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING