

WITHYCOMBE PARISH COUNCIL

Minutes of the Withycombe Parish Council meeting held at the Memorial Hall on Monday 28th June 2021 at 7.00pm

These minutes are DRAFT until approved at the next Full Council meeting.

PRESENT

Councillors: David Tilley (Chairman), Chris Thomas, Stephen Crossman, Richard Barnham,
In attendance: S Rawle (Clerk)

For future reference attendees will be referred to in these, and subsequent, minutes by their initials viz:

David Tilley(Chairman) DT, Chris Thomas CT, Stephen Crossman SC, Richard Barnham RB, Silvia Kluzova SK, Steven Hansford SH, Marcus Karvis (SW&T) MK, Christine Lawrence (Somerset County Council) CL, Sam Rawle (Clerk) SR.

The Meeting was digitally recorded

2022 **APOLOGIES FOR ABSENCE**

SK and SH

2023 **DECLARATIONS OF INTEREST & DISPENSATIONS**

None

2024 **TO APPROVE MINUTES OF THE FOLLOWING MEETINGS**

Parish Council Meeting held on 24th May 2021. The minutes were agreed by all in attendance.

2025 **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

2026 **PUBLIC PARTICIPATION**

No members of the public were present.

2027 **PLANNING MATTERS**

Applications: None received.

Decisions: None received

The Clerk reported that she had received correspondence from Treborough residents action group concerning an application at Little Acres, Brendon Hill, Treborough. The email had been circulated to Cllrs prior to the meeting voicing concerns of the impact of the proposed development in terms of its sustainability and the fact that it would set a precedent for similar developments within the National Park.

With 3 in favour and 1 absteintion it was agreed that the Clerk write to ENP objecting to the development on the grounds that if allowed it would encourage further copy cat developments.

2028 **FINAL ACCOUNTS**

2028.1 **Certificate of Exemption 2020/21:** Approved and signed.

2028.2 **Annual Governance Statement 2020/21:** The Annual Governance Statement had been circulated prior to the meeting. This was considered and approved and signed by the Chairman.

2028.3 **Accounting Statements 2020/21:** The Accounting Statements had been circulated prior to the meeting. After due consideration these were approved and signed by the Chairman.

2029 PAYMENTS FOR APPROVAL

1. British Heart Foundation – Defibrillator and Cabinet	£1744.99
2. A Giles (Internal Audit)	£99.00
3. IS OK Design – Parish Council website improvements	£180.00

2030 NAT WEST – BANK SIGNATORY UPDATE

The Clerk reported that she was re-submitting the mandate form to add additional signatories to the Parish Council bank account after discovering that Nat West had mislaid the original form.

The Clerk was requested to investigate on-line banking as it was noted that fewer suppliers were accepting cheque payment.

2031 TITHOLES ORCHARD UPDATE

Lease Registration – The Clerk updated that she had encountered difficulties in finding a solicitor with capacity to undertake the work for the parish council. Risdons no longer had a property solicitor and Thorne & Segar were unable to take on additional work. Amicus Law would carry out the work for £350.00. The Clerk was instructed to proceed with Amicus Law.

Maintenance – Cllrs agreed that the site needed to be tidied up as soon as possible and to find someone who could undertake the initial clearance and to provide a regular service thereafter. All agreed to make enquiries with local contractors.

Play Equipment – The Clerk had been in contact with a number of play equipment providers. A site visit had been booked with Wickstead.

Signage – The Clerk was instructed to look into the necessary signage for the area. Signs were needed for no overnight parking as per the lease requirement and a liability notice.

Memorial Benches – DT raised that this may be an idea to look at in the future.

2032 PARISH COUNCIL VACANCY

The Clerk reported that the necessary period of time for an election to be called had expired. The Parish Council could now proceed with co-option. Any parishioners interested in coming onto the parish council should contact the Clerk or one of the Cllrs.

2033 ITEMS FOR FUTURE MEETINGS

Crime Stoppers update
Review of Standing Orders & Financial Regulations

2021 DATES OF NEXT MEETINGS

28th June 2021, 6th September 2021, 6th December 2021, 7th March 2022

The meeting closed at 8.05 pm.

Signed _____
CHAIRMAN

Date _____