

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY

Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mr David Tilley

23rd June 2021

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 28th June 2021** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

Given the on-going controls due to Covid 19 we respectfully ask that any members of the public wishing to attend please contact the Clerk by 12 noon the day of the meeting, otherwise, you will not be allowed to enter.

AGENDA

1. **Apologies**
2. **Receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Meeting held 24th May 2021
4. **Matters arising from the minutes/previous meeting.**
5. **Public Participation (15 mins max)**
6. **Planning Matters**

To discuss correspondence received from Treborough resident concerning application 6/35/21/102 Little Acres, Treborough.
7. **Final Accounts 2020-21**
 - 7.1 To consider the Certificate of Exemption
 - 7.2 To approve the Annual Governance Statement for 2020-21
 - 7.3 To approve Final Statement of Accounts for 2020-21
 - 7.4 To receive the report from the Internal Auditor
8. **To approve the following accounts for payment:**

8.1 British Heart Foundation – supply of defibrillator and cabinet	£1,744.99
8.2 Mr A Giles (Internal Audit)	£99.00
8.3 Is OK Designs – Parish Council website improvements	£180.00

9. Nat West – Bank Signatory Update	Clerk
10. Titholes Update	All
11. Parish Council Vacancy	Clerk
12. Items for the next Meeting	All

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 6th September 2021 should be with the Clerk at least 14 days before the meeting. The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING