

# WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY  
Tel: 01643 703514 Email: sam.rawle60@gmail.com

5<sup>th</sup> December 2020

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Wednesday 9<sup>th</sup> December 2020** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle  
Clerk to the Council

**Given the on-going controls due to the pandemic we respectfully ask that any visitor who wishes to observe the meeting use the hand sanitiser on entry, wear a suitable face covering or mask and sit in one of the chairs set out for visitors.**

## PUBLIC FORM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

## AGENDA

1. **Apologies**
2. **Receive declarations of interest from Councillors**
3. **Co-option of new Councillors**
4. **To approve the minutes of the following meetings:**
  - 4.1 Meeting held 12<sup>th</sup> October 2020
5. **Planning Matters**

Applications Received/Approved – None to report
6. **Finances**
  - 6.1 Bank Reconciliation up to 30 November 2020 (already circulated)
  - 6.2 Income and Expenditure up to 30 November 2020 (already circulated)
  - 6.3 To approve the following accounts for payment:

6.3.1 S Rawle (Clerk) Salary + Home Allowance + Expenses (July-Dec 2020)	£762.06
--	---------
  - 6.4 To note issuing of the following Direct Debit

6.4.1 ICO Data Registration Renewal	£35.00
-------------------------------------	--------

- |     |   |              |
|-----|---|--------------|
| 7.  | <b>Budget/Precept 2021/22 - (to follow)</b>             | <b>Clerk</b> |
| 8.  | <b>Titholes Update – To report any new developments</b> | <b>Clerk</b> |
| 9.  | <b>Highways Updates – to report any updates</b>         | <b>All</b>   |
| 10. | <b>Items for the next Meeting</b>                       | <b>All</b>   |

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 1<sup>st</sup> March 2021 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

**Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com**

**THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING**