

WITHYCOMBE PARISH COUNCIL

Minutes of the Withycombe Parish Council July meeting held via email. This was for a meeting that would have been held on 22 May 2020. Due to the ongoing coronavirus pandemic these items were dealt with via email.

Councillors: Emma Wright, Richard Barnham, Amanda Gardiner, David Tilley, Steve Crossman agreed via email the following:-

1970 TO APPROVE MINUTES OF THE FOLLOWING MEETINGS

Parish Council Meeting and Public Open Session held on 2nd March 2020. Previously circulated. Minutes were agreed.

1971 TO NOTE BANK RECONCILIATION

The bank reconciliation up to the 30th June 2020 had been circulated to Councillors. The bank reconciliation statement agreed with bank statements and was signed by the Chairman, as an accurate record. Bank balances were:

➤ Account 95304622	£2,249.86
➤ Account 44356501	£30,788.19
Total	£33,038.05

1972 FINAL ACCOUNTS 2019/20

1972.1 **Certificate of Exemption:** It was noted and signed by the Chair, that Withycombe Parish Council agreed to declare that it was an exempt authority for the purpose of audit. It was agreed that Withycombe Parish Council met the criteria (expenditure less than £25,000).

1972.2 **Annual Governance Statement 2019/20:** The Annual Governance Statement had been circulated to Cllrs. This was agreed by all.

1972.3 **Annual Accounting Statement 2019/20:** The Accounting Statements which forms part of the Annual Return for the year ended 31st March 2020 had been circulated to Cllrs. This was agreed by all.

1972.4 **Report of the Internal Auditor 2019/20:** The report prepared by Mr A Giles had been circulated to Councillors. This was noted.

1973 ACCOUNTS FOR PAYMENT

1973.1 **The following payments were approved:**

1. S Rawle (Clerk) salary/expenses (Apr 2020 – Jun 2020)	£751.26
2. A Giles – Internal Audit Work	£90.00
3. Somerset Association of Local Councils Subscription	£78.33
4. SWT Council Uncontested Election Fee 2019	£100.00

NEXT MEETING

Monday 31st August, subject to Government advice.

Signed _____
CHAIRMAN

Date _____