

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mrs Emma Wright. Email: burny150@gmail.com

26th February 2020

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 2nd March 2020** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC OPEN SESSION

- (a) Reports from County and District Councillors
- (b) Questions from Members of the Public

AGENDA

1. **Apologies for Absence**
2. **Receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Parish Council Meeting and Public Open Session 2nd December 2019
4. **Titholes Orchard**
5. **County Councillor and District Councillor Reports**

Consider reports of the County and District Cllrs and take any necessary action.
6. **Planning Matters**

Applications Received:

3/41/19/005 Parkedge, Higher Rodhuish Road, Withycombe - Variation of condition no. 2 (approved plans) of application 3/41/18/003

Applications Approved:

3/41/19/005 Sandhill Racing Stables – Formation of agricultural track. - GRANTED
7. **Presentation of Finances**
 - 7.1 To consider income and expenditure report to 29th February 2020 Clerk
 - 7.2 Bank balances and reconciliation statement Clerk
 - 7.3 To approve the following accounts for payment:
 - 7.3.1 S Rawle (Clerk) Salary + Home Allowance + Expenses (Jan 2020 – March 2020) £804.67

8. **Millenium Beech Trees** – To approve purchase of replacement trees
9. **Highways Updates** **Clerk**
10. **Defibb Grant Update** **Clerk**
11. **Parish Assembly** – to agree Invites & Agenda **Clerk**
12. **Casual Vacancy** **Clerk**
13. **Appointment of Internal Auditor** **Clerk**
14. **Clerk Refresher Training (SALC)** – To approve Clerks attendance
15. **Correspondence Received**
 - 15.1 Lands End Trial 10th/11th April
 - 15.2 Letter from Landowner re. BT Telephone Box, West Street
16. **Any Other Business**
17. **Dates of future meetings:**

Annual Parish Assembly Wednesday 15th April 2020, Annual Council Meeting, Monday 18th May 2020, Monday 31st August 2020, Monday 7th December 2020. (All meetings will commence at 7.00pm, except the Annual Parish Assembly which will commence at 6.30pm)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 18th May 2020 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING