

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mrs Emma Wright. Email: burny150@gmail.com Tel: 01984 641602

27th August 2019

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 2nd September 2019 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC OPEN SESSION

- (a) Reports from County and District Councillors
- (b) Questions from Members of the Public

AGENDA

1. Apologies for Absence
2. Receive declarations of interest from Councillors
3. To approve the minutes of the following meetings:
 - 3.1 Parish Council Meeting and Public Open Session 20th May 2019
4. Matters arising from the minutes:

None
5. Planning Matters
Applications Received:

<u>6/20/19/102</u>	Langridge Mills Farm – Proposed construction of agricultural building for housing livestock and storage. Retrospective
<u>6/41/19/102</u>	Langridge Mills Farm – Lawful Development Certificate for the existing use of a Polyunnel.
<u>6/41/19/101</u>	Langridge Mills Farm – Lawful Development Certificate for the erection of agricultural building not in compliance with planning permission ref. 6/41/90/101

Applications Approved: None
6. Presentation of Finances
 - 6.1 To consider income and expenditure report to 31st August 2019 Clerk
 - 6.2 Bank balances and reconciliation statement Clerk

6.3	To approve the following accounts for payment:	
6.3.1	S Rawle (Clerk) Salary + Home Allowance + Expenses (Jul 2019 – Sept 2019)	£773.16
6.3.2	Withycombe Memorial Hall (Active Living)	£150.00
6.3.3	SALC Affiliation Fees	£76.85
6.4	Active Living Account – statement of funds	

7. BT Phonebox Update

8. Rights of Way

- 8.1 New PPLO appointment
- 8.2 PPLO Strimmer Training – to consider financial contribution towards training

9. Titholes Orchard Update

10. Risk Assessments of Council Assets – To agree who will undertake these

11. Millenium Beech Trees

12. Agree Meeting Dates 2020/21

- 12.1 To agree meeting dates for 2020/21

13. County Councillor and District Councillor Reports

Consider reports of the County and District Cllrs and take any necessary action.

14. Correspondence Received

- 14.1 SCC Chairman’s Civic Service – 1.00pm Saturday 14 September @ St Peter’s Church, Williton
- 14.2 D&S Fire & Rescue Service Consultation to Proposed Changes – <http://bit.ly/DFRSconsult>

15. Any Other Business

16. Dates of future meetings:

Monday 2nd December 2019, Monday 2nd March 2020, Annual Parish Assembly Wednesday 15th April 2020, Annual Council Meeting, Monday 18th May 2020, Monday 31st August 2020, Monday 7th December 2020. (All meetings will commence at 7.00pm, except the Annual Parish Assembly which will commence at 6.30pm)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 2nd December 2019 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk:

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING