

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mrs Emma Wright. Email: burny150@gmail.com Tel: 01984 641602

26th November 2019

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 2nd December 2019 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC OPEN SESSION

- (a) Reports from County and District Councillors
- (b) Questions from Members of the Public

AGENDA

1. **Apologies for Absence**
2. **Receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Parish Council Meeting and Public Open Session 2nd September 2019
4. **Matters arising from the minutes:**
 - 4.1 Council Assets and Beech Trees
 - 4.2 Rodhuish Notice Board
 - 4.2 Phone Box
 - 4.3 Parish Path Liaison Officer
 - 4.4 Defibb Grants
5. **County Councillor and District Councillor Reports**

Consider reports of the County and District Cllrs and take any necessary action.
6. **Planning Matters**

Applications Received:

6/41/19/104 2 Treborough Cottages, Treborough – Proposed erection of steel frame building (6.8m x 9.1m) to replace existing shed.

3/41/19/005 Sandhill Racing Stables – Formation of agricultural track.

Applications Approved:

6/20/19/102 Langridge Mills Farm – Proposed construction of agricultural building for housing livestock and storage. Retrospective - GRANTED

6/41/19/102 Langridge Mills Farm – Lawful Development Certificate for the existing use of a Polytunnel - GRANTED

6/41/19/101 Langridge Mills Farm – Lawful Development Certificate for the erection of agricultural building not in compliance with planning permission ref. 6/41/90/101 - GRANTED

7. Presentation of Finances

- | | | |
|-------|--|---------|
| 7.1 | To consider income and expenditure report to 30th November 2019 | Clerk |
| 7.2 | Bank balances and reconciliation statement | Clerk |
| 7.3 | To approve the following accounts for payment: | |
| 7.3.1 | S Rawle (Clerk) Salary + Home Allowance + Expenses (Sep 2019 – Dec 2019) | £773.16 |
| 7.3.2 | Withycombe Memorial Hall (Active Living) | £135.00 |
| 7.3.3 | Rest & Be Thankful (Active Living Xmas Outing) | £120.00 |
| 7.3.4 | Anne Rivett (Parish Newsletter Printing) | £64.00 |
| 7.4 | To note issuing the following DD | |
| 7.4.1 | ICO Data Registration Renewal | £35.00 |
| 7.4 | Active Living Account – statement of funds | |

8. Budget & Precept 2020/21

- 8.1 To agree Budget & Precept for 2020/21

9. Titholes Orchard Update

10. Highways Updates

11. Correspondence Received

- 11.1 Accessible Transport West Somerset – Request for Donation
11.2 Exmoor Society – Membership Invite
11.2 Age UK Somerset – Literature received concerning services and activities available for over 60s

12. Any Other Business

13. Dates of future meetings:

Monday 2nd March 2020, Annual Parish Assembly Wednesday 15th April 2020, Annual Council Meeting, Monday 18th May 2020, Monday 31st August 2020, Monday 7th December 2020. (All meetings will commence at 7.00pm, except the Annual Parish Assembly which will commence at 6.30pm)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 2nd March 2020 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING