

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mrs Emma Wright. Email: burny150@gmail.com Tel: 01984 641602

26th February 2019

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 4th March 2019** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC OPEN SESSION

- (a) Members of the public
- (b) County Councillor – presentation of report
- (c) District Councillor – presentation of report

AGENDA

1. **To receive apologies**
2. **To receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Parish Council Meeting and Public Open Session 3rd December 2018
4. **Matters arising from the minutes:**
 - 4.1 Greenlands Lane/Lantridge Mills – Signage
 - 4.2 Withycombe Straight Speed Signs - Update
5. **Planning Matters**
 - 5.1 Applications Received:
 - 5.1.2 3/26/18/014 – Erection of 1 dwelling for agricultural worker, 3 agricultural buildings and formation of access track (retention of works already undertaken). Gracepits Farm, Lodge Rocks Cross to Forches Garden, Old Cleeve, Minehead, TA24 6QX
 - 5.2 Applications Approved:
 - 5.2.1 None
6. **Presentation of Finances**
 - 6.1 To consider income and expenditure report to 28th February 2019 Clerk
 - 6.2 Bank balances and reconciliation statement Clerk
 - 6.3 To approve the following accounts for payment:
 - 6.3.1 S Rawle (Clerk) Salary + Home Allowance + Expenses (Jan 2019 – March 2019) £836.16
(includes re-imburement of website hosting fee for www.withycombepc.com)

7. **Highways**
7.1 To report any recent correspondence Clerk
8. **Rights of Way**
8.1 To report any recent correspondence Clerk
9. **Titholes Orchard Update**
10. **Annual Parish Assembly** Clerk
10.1 To review draft agenda
11. **County Councillor and District Councillor Reports**
11.1 To consider the report of the County Councillor and to take any necessary action.
11.2 To consider the report of the District Councillor and to take any necessary action.
12. **Correspondence Received**
12.1 District and Town/Parish Council Elections Timetable
12.2 Land's End Trial – 19th/20th April 2019
12.3 Withycombe Housing Needs Survey
13. **Any Other Business**
14. **Dates of future meetings:**

Monday 20th May 7.00pm, Monday 2nd September 7.00pm
Monday 2nd December 7.00pm
Annual Parish Assembly – Wednesday 17th April 6.30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 20th May 2019 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk:

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING