

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mrs Emma Wright. Email: burny150@gmail.com Tel: 01984 641602

28th November 2018

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 3rd December 2018 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC OPEN SESSION

- (a) Members of the public
- (b) County Councillor – presentation of report
- (c) District Councillor – presentation of report

AGENDA

1. **To receive apologies**
2. **To receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Parish Council Meeting and Public Open Session 3rd September 2018
4. **Matters arising from the minutes:**

None
5. **Planning Matters**
 - 5.1 Applications Received:
 - 5.1.2 6/41/18/001 – Felons View, Rodhuish Hill Lane, Withycombe, Minehead – Application WITHDRAWN
 - 5.2 Applications Approved:
 - 5.2.1 None
6. **Presentation of Finances**
 - 6.1 To consider income and expenditure report to 30th November 2018 Clerk
 - 6.2 Bank balances and reconciliation statement Clerk
 - 6.3 To approve the following accounts for payment:
 - 6.3.1 S Rawle (Clerk) Salary + Home Allowance + Expenses (Oct 2018 – Dec 2018) £770.16
 - 6.4 Active Living Account – approval of accounts for payment:
 - 6.4.1 The Rest and Be Thankful – Active Living Group Xmas Lunch £100.00

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| 6.4.2 | Withycombe Memorial Hall – Active Living Hire of Hall | £180.00 |
| 6.5 | Active Living Account – statement of funds | Clerk |
| 6.6 | West Somerset Advice Bureau – Request for Grant | Clerk |
| 7. | Budget & Precept 2019/20 | |
| 7.1 | To agree the budget for 2019/20 | Clerk |
| 7.2 | To set the Parish Precept for 2019/20 | |
| 8. | General Data Protection Regs | |
| 8.1 | To adopt the General Privacy Notice | Clerk |
| 8.2 | Data Protection Registration Fee – Authorise setting up of a DD Mandate | Clerk |
| 9. | Highways | |
| 9.1 | Greenland Lane Closure WEF 3 December (12 days) | Clerk |
| 9.2 | SCC Winter Maintenance Arrangements (previously circulated) | |
| 10. | Rights of Way | |
| 10.1 | To report any recent correspondence | |
| 11. | Titholes Orchard Update | |
| 12. | County Councillor and District Councillor Reports | |
| 12.1 | To consider the report of the County Councillor and to take any necessary action. | |
| 12.2 | To consider the report of the District Councillor and to take any necessary action. | |
| 13. | Correspondence Received | |
| 13.1 | Get Set Consultation – closes 31/12 www.somerset.gov.uk/getsetconsultation | |
| 13.2 | Surviving Winter Appeal – www.somersetcf.org.uk/winter | |
| 13.3 | Countywide Parking Review | |
| 13.4 | Libraries Mobile Service – withdrawal of Rodhuish stop | |
| 13.5 | Exmoor Rural Housing Network – Volunteer Local Housing Contacts | |
| 13.6 | Broadband User Survey – www.connectingdevonandsomerset.co.uk/broadband-user-survey | |
| 14. | Any Other Business | |
| 15. | Dates of future meetings: | |

Monday 5th March 7.00pm, Monday 21st May 7.00pm, Monday 3rd September 7.00pm

Monday 3rd December 7.00pm

Annual Parish Assembly – Wednesday 18th April 6.30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 5th March 2019 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk:

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING