

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mrs Emma Wright. Email: burny150@gmail.com Tel: 01984 641602

5th March 2018

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 5th March 2018** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC OPEN SESSION

- (a) Sue Southwell (Exmoor Rural Housing Network) – Parish Housing Needs Survey
- (b) County Councillor – presentation of report
- (c) District Councillor – presentation of report
- (d) **Members of the public**

AGENDA

1. **To receive apologies**
2. **To receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Parish Council Meeting and Public Open Session 4th December 2017
4. **Matters arising from the minutes:**

None
5. **Planning Matters**
 - 5.1 Applications Received:
3/41/09/002 – Titholes (dwellings), variation of condition No 2 (approved plans)
 - 5.2 Applications Approved:
 - 5.2.1 6/41/17/103 – Proposed demolition of existing single storey extension at southern end of building and erection of two storey extension and construction of single storey extension to rear elevation (west). Demolition of existing shed in rear garden and erection of new outbuilding@3 Cogna Cottages, Withycombe
Consent Granted with conditions
6. **Presentation of Finances**
 - 6.1 To consider income and expenditure report to 31st January 2018 Clerk
 - 6.2 Bank balances and reconciliation statement Clerk
 - 6.3 To approve the following accounts for payment:

6.3.1	S Rawle (Clerk) Salary + Home Allowance + Expenses (Jan 2018 – Mar 2018)	£749.70
6.3.2	Newsletter	£54.00
6.3.3	Withycombe Memorial Hall – Hire of Hall	£160.00
6.4	Active Living Account – statement of funds	Clerk
7.	BT Phonebox	
7.1	Update	Clerk
8.	Highways	
8.1	Speed restriction request from OCPC – Bilbrook Bends	Clerk
9.	Rights of Way	
9.1	Notices of Depositions	
10.	Titholes Orchard Update	Chairman
11.	Annual Parish Assembly	
11.1	Review invite list and agree agenda	Clerk
12.	County Councillor and District Councillor Reports	
12.1	To consider the report of the County Councillor and to take any necessary action.	
12.2	To consider the report of the District Councillor and to take any necessary action.	
13.	Correspondence Received	
13.1	M.C.C Motor Club – Lands End Trial, 30 th /31 st March	Clerk
13.2	SCC Library Consultation, runs until 22 April http://somerset.gov.uk/librariesconsultation	Clerk
13.3	Somerset Strategic Housing Framework Consultation http://www.mendip.gov.uk/somersethousingstrategy	Clerk
13.4	West Somerset Advice Bureau – Annual Report & Accounts	Clerk
14.	Any Other Business	
15.	Dates of future meetings:	

Annual Parish Assembly – Wednesday 18th April 6.30pm

Monday 21st May 7.00pm, Monday 3rd September 7.00pm, Monday 3rd December 7.00pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 21st May 2018 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk:

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING