

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: sam.rawle60@gmail.com

Chairman: Mrs Emma Wright. Email: burny150@gmail.com Tel: 01984 641602

28th February 2017

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 6th March 2017** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle

Clerk to the Council

PUBLIC OPEN SESSION

- (a) West Somerset Community Land Trust – Presentation from Hester Watson
- (b) County Councillor – presentation of report
- b) District Councillor – presentation of report
- (c) Members of the public

AGENDA

1. **To receive apologies**
2. **To receive declarations of interest from Councillors**
3. **To approve the minutes of the following meetings:**
 - 3.1 Parish Council Meeting and Public Open Session 5th December 2016
4. **Matters arising from the minutes:**
 - 4.1 Parish Flood Plan – Village Clean Up (1737) Chairman
 - 4.2 Parish Newsletter (1745) Clerk
 - 4.3 Risk assessments (see main agenda) Clerk
 - 4.4 Removal of BT telephone box (see main agenda) Clerk
5. **Planning Matters**
 - 5.1 Applications Received:
 - 5.1.1 Application 3/26/16/033 – Erection of 1 No. dwelling for agricultural, 3 No. agricultural buildings and formation of access track @ Gracepits Farm, Lodge Rocks Cross to Forches Corner, Old Cleeve – previously circulated.
 - 5.1.2 Application 6/41/16/106 – Proposed conversion of barn to form two units of holiday Accommodation together with double garage and bat loft @ Bowden Cottage, Oak Lane, Withycombe – previously circulated.
 - 5.1.3 Application 6/41/17/101 – Proposed removal of lean-to extension and construction of Two storey extension @ Fernbank, Sandrocks Lane, Withycombe – previously circulated.
 - 5.2 Applications Approved:
 - 5.2.1 None
6. **Presentation of Finances**
 - 6.1 To consider income and expenditure report to 31st January 2017 Clerk
 - 6.2 Bank balances and reconciliation statement Clerk

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| 6.3 | To approve the following accounts for payment: | |
| 6.3.1 | S Rawle (Clerk) Salary + Home Allowance + Expenses (Jan 2017 – Mar 2017) | £746.34 |
| 6.3.2 | Withycombe Memorial Hall – Hire of Hall for Meetings 2016/17 | £100.00 |
| 6.3.3 | Parish Newsletter | £ |
| 6.3.4 | Maintenance of Millennium Trees | £36.00 |
- 7. Active Living Account**
- | | | |
|-----|--------------------|-------|
| 7.1 | Statement of funds | Clerk |
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- 8. Risk Assessments**
- | | | |
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| 8.1 | Update on Millenium Trees | |
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- 9. Removal of BT telephone box**
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| 9.1 | Update on response to West Somerset Council consultation | Clerk |
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- 10. Highways**
- | | | |
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| 10.1 | To report any recent correspondence: | Clerk |
| 10.1.1 | Large vehicles passing through the village – response from Police | Clerk |
- 11. Rights of Way**
- | | | |
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| 11.1 | To report any recent correspondence: | Clerk |
| 11.1.1 | Minehead & Burnham on Sea Motor Club – Rally 8 th April 2017 | Clerk |
| 11.1.2 | M.C.C Lands End Trial – 14 th /15 th April 2017 | Clerk |
| 11.2 | PPLO Update | Clerk |
- 12. Titholes Orchard Update**
- 13. Annual Parish Assembly**
- | | | |
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| 13.1 | To confirm date and review invitation list and draft agenda | Clerk |
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- 14. County Councillor and District Councillor Reports**
- | | | |
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| 14.1 | To consider the report of the County Councillor and to take any necessary action. | |
| 14.2 | To consider the report of the District Councillor and to take any necessary action. | |
- 15. Correspondence Received.**
- | | | |
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| 15.1 | Police and Crime Plan for Avon and Somerset | Clerk |
| 15.2 | Somerset Coast Advice Partnership | Clerk |
- 16. To receive items for inclusion on the agenda of the next meeting.**
- 17. Dates of next meetings:**

Wednesday 19th April 2017 Parish Assembly 6.30pm

Monday 22nd May 2017 AGM 7.00pm

Monday 4th September 7.00pm Monday 4th December 7.00pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 22nd May 2017 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk:

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: sam.rawle60@gmail.com

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING