

WITHYCOMBE PARISH COUNCIL

Clerk: Andy Giles, 32 Parkhouse Road, Minehead TA24 8AD

Tel: 01643 707141 Email: andy_giles32@live.co.uk

Chairman: Mr John Fulwell. Email: johnfulwell193@btinternet.com Tel: 01984 641550

4th March 2015

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Wednesday 11th March 2015 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Andy Giles

Clerk to the Council

PUBLIC OPEN SESSION

- (a) Police Crime update – P.C.S.O.
- (b) County Councillor – presentation of report
- (c) District Councillor – presentation of report
- (d) Members of the public

AGENDA

1. To receive apologies

2. To receive declarations of interest from Councillors

3. To approve the minutes of the following meetings:

- 3.1 Parish Council Meeting and Public Open Session 14th January 2015

4. Matters arising from the minutes:

- 4.1 Parking Fines (Public Open Session) TT
- 4.2 Fly Tipping opposite Park Cottages (1591.1) TT
- 4.3 WSC Community Asset Transfer Policy (1591.2) Clerk
- 4.4 Planning Permission – Park Cottages, Rodhuish (1591.3) TT
- 4.5 Flood Risk Areas (1591.4) Clerk
- 4.6 Development on land adjacent to Lodge Farm (1594.3) Clerk
- 4.7 Highways – Blocked drains (1599.1) Clerk
- 4.8 Vehicle parked outside shop - Carhampton (1592.2) Clerk
- 4.9 Highways – Posts for former Withycombe sign (1599.4) Clerk
- 4.10 Council Projector (1603)

5. Titholes Orchard

- 5.1 Correspondence received from Lucy Back (Smithsgore) Clerk
- 5.2 Working Group update JH

6. Hinkley Point C

- 6.1 To report any recent correspondence

7. Planning Matters

- 7.1 Applications Received
- 7.1 Application 3/41/15/001 – Erection of replacement roof on existing equestrian building – Sandhill Racing Stables, Sandhill Lane, Withycombe TA24 6HA
- 7.2 Applications Approved

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| 8. | Parish Council Elections – Thursday 7th May 2015 | Clerk |
| 9. | Presentation Of Finances | |
| 9.1 | To consider income and expenditure report to 28 th February 2015 | JF |
| 9.2 | Bank balances and reconciliation statement | Clerk |
| 9.3 | To approve the following accounts for payment: | |
| 9.3.1 | A Giles (Clerk) Salary + Home Allowance + Expenses (Feb 2015 – Mar 2015) | £398.61 |
| 9.3.2 | HMRC – Tax on above payment to Clerk | £ 89.52 |
| 9.3.3 | Mrs J Humber (Status Printers - Newsletter) | £ 25.90 |
| | <u>Active Living</u> | |
| 9.4 | Active Living Account – statement of funds | Clerk |
| 10. | Highways | |
| 10.1 | To report any recent correspondence | |
| 10.2 | Temporary Road Closure – Sandhill Lane, Withycombe | Clerk |
| 11. | Rights of Way | |
| 11.1 | To report any recent correspondence | |
| 12. | County Councillor and District Councillor Reports | |
| 12.1 | To consider the report of the County Councillor and to take any necessary action. | |
| 12.2 | To consider the report of the District Councillor and to take any necessary action. | |
| 13. | Townsend Farm Development – update | |
| 14. | Review of Risk Register | Clerk |
| 15. | Annual Parish Assembly | |
| 15.1 | Arrangements for the Annual Parish assembly on 22nd April 2015 including invitations. | |
| 16. | Correspondence Received. | |
| 16.1 | Somerset Minerals Plan | Clerk |
| 16.2 | Somerset Micro-Enterprise Project | Clerk |
| 16.3 | Somerset Library Services Review – Outcome of Consultation | Clerk |
| 16.4 | Somerset Local Authorities Civil Contingencies Unit - Emergency Contacts | Clerk |
| 16.5 | Somerset County Council – Leader Funding Update | Clerk |
| 16.6 | West Somerset Council – Draft West Somerset Local Plan | Clerk |
| 16.7 | St John Ambulance – Request For Support | Clerk |
| 17. | To receive items for inclusion on the agenda of the next meeting. | |

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Wednesday 20th May 2015 should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk:

Andy Giles Clerk to Withycombe Parish Council (Tel 01643 707141) e mail: andy_giles32@live.co.uk

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING