

WITHYCOMBE PARISH COUNCIL

Clerk: Andy Giles, 32 Parkhouse Road, Minehead TA24 8AD

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Chairman: Mrs Emma Wright. Email: burny150@gmail.com Tel: 01984 641602

28th July 2015

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 3rd August 2015** at **7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Andy Giles

Clerk to the Council

PUBLIC OPEN SESSION

- (a) County Councillor – presentation of report
- (b) District Councillor – presentation of report
- (c) Members of the public

AGENDA

1. To receive apologies

2. To receive declarations of interest from Councillors

3. To approve the minutes of the following meetings:

- 3.1 Parish Council Meeting and Public Open Session 11th March 2015
- 3.2 Parish Council Meeting 17th July 2015

4. Matters arising from the minutes:

- 4.1 Sale of Projector (1609.10) AG
- 4.2 Gate blocking footpath at Buck Hill (1617) AG
- 4.3 Clearance of vegetation around Council assets / repair of assets (1620) AG
- 4.4 Civil Contingencies Unit (1622.4) AG
- 4.5 Planning Development – Lodge Farm Bilbrook (1609.6) AG
- 4.6 Authorised Signatories - see main agenda (1628) AG
- 4.7 Communications - see main agenda (1632) AG
- 4.8 Meetings - see main agenda (1633) AG

5. Titholes Orchard

- 5.1 Correspondence received from Lucy Back (Smiths Gore) AG
- 5.2 Working Group update EW

6. Hinkley Point C

- 6.1 To report any recent correspondence

7. Planning Matters

- 7.1 Applications Received – Extension (The Haven, West Street, Withycombe)
- 7.2 Applications Approved – Extension (The Haven, West Street, Withycombe)
- 7.3 Planning Obligations – Parish Priorities

- 8. Presentation Of Finances**
- 8.1 To consider budget monitoring report to 31st July 2015 AG
- 8.2 Bank balances and reconciliation statement AG
- Active Living**
- 8.3 Active Living Account – statement of funds AG
- 9. Highways**
- 9.1 To report any recent correspondence
- 9.2 Blocked Drains – Culver Lane, Withycombe TC
- 10. Rights of Way**
- 10.1 To report any recent correspondence
- 10.2 Appointment of PPLO AG
- 11. County Councillor and District Councillor Reports**
- 11.1 To consider the report of the County Councillor and to take any necessary action.
- 11.2 To consider the report of the District Councillor and to take any necessary action.
- 12. Communication Matters**
- 12.1 Letter to Parishioners. EW
- 12.2 Parish Newsletter. AG
- 12.3 Noticeboards (Monitoring and Repairs) AG
- 12.4 Update on Broadband service provision AG
- 13. Authorised Signatories**
- 13.1 Completion of forms to update Bank Mandate
- 14. Meetings**
- 14.1 Format of meetings.
- 14.2 Date and time of meetings.
- 14.3 Code of Conduct Training.
- 15. Townsend Farm**
- 15.1 Correspondence from Hastoe Wyvern Housing Association
- 16. Correspondence Received.**
- 16.1 Somerset County Council – Chairman’s Awards AG
- 16.2 Somerset County Council - JSNA AG
- 16.3 Exmoor National Park – Crown Estate Dunster – Forest Management Plan AG
- 16.4 Avon & Somerset Police Authority – Various AG
- 16.5 Came & Company – Newsletter AG
- 16.6 Exmoor National Park – Local Plan Consultation AG
- 17. To receive items for inclusion on the agenda of the next meeting.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting should be with the Clerk at least 14 days before the meeting.

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk:

Andy Giles Clerk to Withycombe Parish Council (Tel 01643 707141) e mail: andy_giles32@live.co.uk

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THIS MEETING